

Sunshine Committee Guidelines – Revised March 2008

The following are guidelines for the Sunshine Committee, which is generally headed by a Chairman and at least one assistant.

Member ill or hospitalized:

If a member is ill, a card will be sent.

Generally, if a member is hospitalized overnight, flowers will be sent.

With approval of the ill member and/or her family, the membership will be notified of the illness via email.

Family Member ill or hospitalized:

A card will be sent.

With approval of the ill member and/or her family, the membership will be notified of the illness via email

Death of Member or immediate household:

In the event of the death of a member, flowers or a donation of \$100 will be sent to a charity chosen by the family.

For the death of a relative or partner living in the home of a member, flowers or a donation of \$50 will be sent to a charity chosen by the family.

With approval of the family, the membership will be notified via email.

Updated and approved by the Executive Board 4/2/08