

Scholarship Committee Guidelines

(Revised 7/10/07)

Below are guidelines to be followed by the Scholarship Committee which will include a Chairman and no more than ten committee members. The current President and/or President/Elect may serve on the committee as a non-voting member.

General Responsibilities:

Chairman:

- Deliver applications to Clay High School by February 1st
- Pick up completed applications on the first Monday in April
- Distribute applications and selection material to committee members
- Award scholarships with President and/or Steve Ferrell at Clay High School
- Send letters to recipients inviting them to the next meeting
- Mail checks and letters to appropriate colleges
- Respond to requests by the college on behalf of Magnolia Point Women's Club
- Prepare a short biography and introduce recipients and committee members at a general meeting
- Serve on the Magnolia Point Women's Club Executive Board

Committee Members:

- Review and rate applicants according to rating criteria
- Share ratings with committee and reach a consensus on finalists
- Interview finalists to identify recipients

General Guidelines:

The number and dollar amount of scholarships are determined by the Executive Board at their June meeting.

Applications are accepted only from *female* students at Clay High School.

Recommendations are made by the committee based on the information provided by the school and applicants. Applicants must follow the Guidelines for Applicants.

All checks are made payable to the college and can only be used for tuition, books and fees. Any unused portions of the scholarship may be returned to Magnolia Point Women's Club.

Committee Rotation:

The committee chairman will generally serve one year and can be considered for consecutive terms if so desired.

Committee members will generally serve one year and can be considered for consecutive terms if they so desire. New members will be invited as space becomes available.

Magnolia Point Women's Club

GISELA L. FERRELL MEMORIAL SCHOLARSHIP

(Revised 7/10/07)

Guidelines for Applicants

General:

Gisela L. Ferrell Memorial Scholarships will be awarded to deserving *female* students who need financial assistance to pursue a higher education.

Selection:

Selection will be based on the student's financial need, academic standing, extracurricular activities and community service. Other financial assistance received by the applicants will also be taken into consideration. All decisions by the scholarship committee are final.

Awards:

The number and amount of scholarships are determined in June of each year preceding the year in which they will be awarded. Scholarships will be awarded to *female* applicants based on the selection criteria above. All checks are made payable to the college and can only be used for tuition, books and fees. Any unused portions of the scholarship may be returned to Magnolia Point Women's Club.

Directions for Submitting Scholarship Application:

1. Attach a copy of your high school transcript including SAT and/or ACT scores and two letters of recommendation, one from a teacher or guidance counselor, the second from any individual who is not related to you. (This may be a second teacher)
2. Complete the application in full. A plain sheet(s) of paper with your name at the top may be used for additional information on each question.
3. Submit the completed application to your guidance counselor.
4. The Scholarship Committee Chairperson will pick up completed applications and transcripts on the first Monday in April. (Your Guidance Department may have a different deadline.)
5. Finalists will be called for a mandatory interview. Presentation of the scholarship will be made at the Clay High School Awards Assembly.